

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF JUNE 20, 2016
Recessed from a adjourned meeting conducted on June 6, 2016

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on February 16, 2016, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Trey Baxter presided and called the meeting to order. The following members were present that day:

Present:

Supervisor Sheila Jones
Supervisor Trey Baxter
Supervisor Gerald Steen
Supervisor David E. Bishop
Sheriff Randy Tucker
Chancery Clerk Ronny Lott

Absent:

Supervisor Paul Griffin

Also Present:

County Administrator Tony Greer
Comptroller Shelton Vance
Board Attorney Katie Snell
County Engineer/Road Manager Dan Gaillet
Board Secretary/Chief Deputy Chancery Clerk Cynthia Parker

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Mr. Robert Trigg opened the meeting with a prayer and Mr. Will Sligh led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from June 6, 2016

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meeting of the Board of Supervisors having been conducted on June 6, 2016,

Ms. Jones did offer and Mr. Bishop did second a motion to approve the minutes of June 6, 2016 as presented and to authorize the President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried unanimously and the minutes of June 6, 2016 were and are hereby approved.

SO ORDERED this the 20th day of June, 2016.

President's Initials: _____

Date Signed: _____

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In re: Approval of Consent Agenda Items

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, which bear Item numbers (3) through (26) on the Agenda and

WHEREAS, Supervisor Griffin requested that Consent Item No. 26, Approve Planning Commissioner's Per Diem, be pulled for separate consideration, and

Therefore, Mr. Steen did offer and Mr. Bishop did second a motion to take the following actions on the Consent Agenda:

2. **Acknowledge and Approve Personnel Forms/Matters - Sheriff's Department, Detention Center and Road Department.**
(Attached hereto as Collective Exhibit A.)
3. **Approve Venture Technologies Cisco Support for One Year on Network Equipment -Emergency Services Complex and Authorize the Board President to Execute Same.**
(Attached hereto as Collective Exhibit B.)
4. **Approve Petitions for Increase of Assessment of Real Property for 2015 Tax Year as Accepted by Tax Payer.**
(Found in the Miscellaneous Appendix to these Minutes.)
5. **Approve Petitions for Reduction of Assessments of Real Property for the 2015 Tax Year.**
(Found in the Miscellaneous Appendix to these Minutes.)
6. **Approve Amended Homestead Applications - 2015 Tax Year.**
(Found in the Miscellaneous Appendix to these Minutes.)
7. **Approve Deleted Homestead Applications - 2015 Tax Year.**
(Found in the Miscellaneous Appendix to these Minutes.)
8. **Approve Petitions for Increase of Assessment of Real Property for 2015 Tax Year as Accepted by Tax Payer.**
(Found in the Miscellaneous Appendix to these Minutes.)
9. **Approve 16th Section Lease Contracts.**
(Found in the Miscellaneous Appendix to these Minutes. The Board President is hereby authorized to execute same.)
10. **Approve 2016 Tax Exempt Status - First Baptist Church Ridgeland.**
(Attached hereto as Collective Exhibit C.)
11. **Approve Extension of Deadline to Twenty-four Months on the Memorandum of Understanding with the City of Ridgeland - County Line Road Project.**
(Attached hereto as Collective Exhibit D.)
12. **Approve Utility Permits.**
(Found in the Miscellaneous Appendix to these Minutes.)
13. **Approve Placement of a Bus Stop Sign at 124 Brown Drive, Canton, MS - Canton Housing Authority.**
(Attached hereto as Collective Exhibit E.)

President's Initials: _____

Date Signed: _____

14. **Acknowledge Financial Audit Correspondence and Attorney Letter - Fortenberry and Ballard, PC.**
(Attached hereto as Collective Exhibit F. The Board President is hereby authorized to execute same.)
15. **Approve Void 2014 Tax Sale - Parcel No. 071A-01C-001/02.41/Catholic Diocese of Jackson.**
(Found in the Miscellaneous Appendix to these Minutes.)
16. **Award Bid for Trailer Mounted Two Wand Crack Sealer to Covington Sales & Service.**
(Found in the Miscellaneous Appendix to these Minutes.)
17. **Approve June 2016 Travel Card Reconciliation Report and Authorize Payment of Same.**
(Found in the Miscellaneous Appendix to these Minutes.)
18. **Acknowledge Confirmation of Mr. James Sims Working the March 14, 2016 Special Election and Authorize Payment of Same.**
(Found in the Miscellaneous Appendix to these Minutes.)
19. **Acknowledge Order Authorizing Payment to Special Masters and Attorneys.**
(Attached hereto as Exhibit G.)
20. **Acknowledge Order Setting Salary of Staff Attorney Megan F. Mawhorter**
(Attached hereto as Exhibit H.)
21. **Approve Re-platting the Final Plat of Townhomes at Caroline to Windward Cove Townhomes at Caroline.**
22. **Acknowledge Donation of Items from Walmart - Sheriff's Department.**
(Found in the Miscellaneous Appendix to these Minutes.)
23. **Authorize Travel and Related Expenses for Tax Assessor Norman Cannady to Attend the MACA Conference in Natchez, MS on July 20-22, 2016.**
(Found in the Miscellaneous Appendix to these Minutes.)
24. **Approve Clerk of the Board Report.**
(Found in the Miscellaneous Appendix to these Minutes.)
25. **Acknowledge July 4, 2016 as Independence Day Holiday. All county offices and courthouses are authorized to close on said date.**
26. **Ratify Emergency Repair of Public Utility Property Damaged by Road Department.**
(Attached hereto as Exhibit I.)

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimously vote of those present and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 20th day of June, 2016.

President's Initials: _____

Date Signed: _____

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In re: Discussion of AOP/AERC Programs

At the request of Youth Court Prosecutor Hazel Cunningham, AOP Director Jaquisa Arrington, Mr. Steen did offer a motion to fund the AOP/AERC program in the amount of \$25,000.00 from the general fund. The motion died for lack of a second.

***In re: Approval of Final Plat -
The Fall's Crossing Phase 4***

At the request and recommendation of County Engineer/Road Manager Dan Gaillet, Mr. Baxter did offer and Mr. Steen did second a motion to (1) approve the final plat of Fall's Crossing Phase 4 consisting of twenty-seven lots and (2) accept Fall's Crossing and Rockbridge Drive as public roads. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimously vote of those present and the final plat of Fall's Crossing Phase 4 was and is hereby approved and said roads were and are accepted as a public streets.

SO ORDERED this the 20th day of June, 2016.

***In re: Approval of Final Plat -
Camden Lake of Caroline Phase 2***

At the request and recommendation of County Engineer/Road Manager Dan Gaillet, Mr. Bishop did offer and Mr. Steen did second a motion to (1) approve the final plat of Camden Lake of Caroline Phase 2 consisting of thirteen lots and (2) accept Camden Lake Drive and Lake Cove as public roads. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimously vote of those present and the final plat of Camden Lake of Caroline Phase 2 was and is hereby approved and said roads were and are accepted as a public streets.

SO ORDERED this the 20th day of June, 2016.

***In re: Discussion of Reorganization of
Engineering Department***

At the request and recommendation of County Administrator Tony Greer and County Engineer/Road Manager Dan Gaillet, Ms. Jones did offer and Mr. Steen did second a motion to adopt and approve both plans submitted by Mr. Greer and Mr. Gaillet for the reorganization of the Engineering Department and Planning & Zoning Department with the exception of a full time building inspector. The vote on the matter being as follows:

President's Initials: _____

Date Signed: _____

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Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimously vote of those present and reorganization of the Engineering Department and Planning & Zoning Department was and is hereby approved and adopted.

SO ORDERED this the 20th day of June, 2016.

In re: Approval of Amendments to Hoy Road Improvement Interlocal Agreement - City of Madison

At the request and recommendation of Board Attorney Katie Snell, Ms. Jones did offer and Mr. Baxter amend the Interlocal Agreement with the City of Madison for the Hoy Road Improvements Project to reflect the City of Madison must have used or obligated the funds by December 31, 2019, attached hereto as Exhibit J, and authorize the Board President to execute same. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimously vote of those present and said Agreement was and is hereby amended and the Board President was and is hereby authorized.

SO ORDERED this the 20th day of June, 2016.

In re: Approval of Budget Amendments

At the request and recommendation of Comptroller Shelton Vance, Mr. Steen did offer and Ms. Jones did second a motion to approve that certain document entitled “Madison County Budget Amendments June 20, 2016,” attached hereto as Exhibit K. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimously vote of those present and said budget amendments were and are hereby approved and adopted.

SO ORDERED this the 20th day of June, 2016.

President’s Initials: _____

Date Signed: _____

In re: Approval of Claims Docket for June 20, June 6, 9 and 17, 2016

At the request and recommendation of Comptroller Shelton Vance, Mr. Steen did offer and Mr. Bishop did second a motion to approve the following:

- (1) General Claims Docket, dated June 20, 2016
- (2) Payroll Claims Docket No. 1, dated June 6, 2016
- (3) Payroll Claims Docket No. 2, dated June 9, 2016
- (4) Payroll Claims Docket No. 3, dated June 17, 2016

and, directed that invoice numbers should be attached to each claim on the claims docket and further directed the Chancery Clerk to publish the Summary of Claims as required by law and to authorize the Board President to sign and approve the Claims Docket, a copy of which may be found in the Miscellaneous Appendix to these Minutes together with a separate Resolution approving payment of said claims, attached hereto as Exhibit L, and

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated June 20, 2016 :

Fund	Claim Nos.	No. of Claims	Amount
001	4469 to 4586	118	389,436.70
012	145 to 149	5	8,599.14
015	61 to 62	2	147,453.42
097	94 to 94	1	607.21
104	21 to 21	1	2.79
113	16 to 17	2	3,521.98
115	119 to 120	2	5,230.60
121	30 to 31	2	251.57
124	7 to 7	1	278.00
150	684 to 723	40	156,264.72
160	83 to 85	3	21,656.70
190	43 to 43	1	156.04
191	93 to 96	4	2,843.57
192	77 to 78	2	110.86
193	131 to 135	5	2,032.72
226	32 to 32	1	820.00
303	11 to 11	1	936.02
308	6 to 6	1	8,510.70
401	36 to 37	2	11,891.53
402	22 to 24	3	13,602.55
TOTAL ALL FUNDS		197	774,206.82

The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said General Claims Docket and Payroll Docket Nos. 1-3 were and are hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 20th day of June, 2016.

President's Initials: _____

Date Signed: _____

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In re: Approval of Claims of Fleetcor Technologies

Thereafter, and at the request and recommendation of Comptroller Shelton Vance, Mr. Bishop did offer and Ms. Jones did second a motion to approve that certain supplementary claims docket containing the claims of Fleetcor Technologies dated June 20, 2016, a copy of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Absent ¹
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 20th day of June, 2016.

In re: Discussion of Planning Commissioner's Per Diem

At the request and recommendation of Comptroller Shelton Vance, Ms. Jones did offer and Mr. Baxter did second a motion to approve the Planning Commissioner's per diem for June 9, 2016, attached hereto as Exhibit M. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said Planning Commissioner's per diem was and is hereby approved.

SO ORDERED this the 20th day of June, 2016.

In re: Discussion of BancorpSouth Insurance Enrollment Services

Mr. Bishop did offer and Mr. Steen did second a motion to table discussion of the BancorpSouth insurance enrollment services until a later date. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said matter was and is hereby tabled.

SO ORDERED this the 20th day of June, 2016.

¹Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____

Date Signed: _____

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***In re: Certification of Candidates for Election Commission –
Election of November 8, 2016***

WHEREAS, Chancery Clerk Ronny Lott did direct the Board's attention to Miss. Code Ann. § 23-15-213 and reported that in accordance therewith, he had received petitions and registrar certificates pertaining to the candidacy for Election Commissioner of the following individuals and for the following districts:

- (1) Mr. Timothy N. Jenkins, 111 Marsha's Way, Canton, MS – **District 1
(Republican)**
- (2) Ms. Julia Hodges, 205 Brisage Blvd., Madison, MS – **District 2
(Republican)**
- (3) Ms. Tammie Hawkins Phillips, 148B McDonald Lane, Madison, MS - **District 2
(Independent)**
- (4) Ms. Pat Truesdale, 306 W. Porter Street, Ridgeland, MS – **District 3
(Republican)**
- (5) Ms. Azzie L. Jackson Adams, 911 Adeline Street, Canton, MS – **District 4
(Democrat)**
- (6) Ms. Diane Beasley Purvis, 149 Purvis Road, Flora, MS – **District 4
(Republican)**
- (7) Ms. Pallascene Bright Cole, 1332 Way Road, Canton, MS - **District 5
(Independent)**
- (8) Mr. Leroy Lacey of 855 John Day Road, Canton, MS – **District 5
(Democrat)**

WHEREAS, Mr. Lott reported that the above-listed individuals were the only individuals who had submitted petitions for candidacy as to said positions in accordance with said code section, and

WHEREAS, Mr. Lott reported that Circuit Clerk Anita Wray had verified that each candidate is a resident of the supervisors district in which he/she seeks election, that each candidate is otherwise qualified as provided by law, and that he/she has executed the following certificate as required by Miss. Code Ann. § 23-15-213:

CERTIFICATE

Pursuant to Miss. Code Ann § 23-15-213, I hereby certify that the following individuals have and are qualified for election to the position of Election Commissioner of Madison County. I further certify that they are each residents of the respective supervisors' districts as indicated herein below, to-wit:

- (1) Mr. Timothy N. Jenkins, 111 Marsha's Way, Canton, MS – **District 1
(Republican)**
- (2) Ms. Julia Hodges, 205 Brisage Blvd., Madison, MS – **District 2
(Republican)**
- (3) Ms. Tammie Hawkins Phillips, 148B McDonald Lane, Madison, MS - **District 2
(Independent)**
- (4) Ms. Pat Truesdale, 306 W. Porter Street, Ridgeland, MS – **District 3
(Republican)**
- (5) Ms. Azzie L. Jackson Adams, 911 Adeline Street, Canton, MS – **District 4
(Democrat)**
- (6) Ms. Diane Beasley Purvis, 149 Purvis Road, Flora, MS – **District 4
(Republican)**
- (7) Ms. Pallascene Bright Cole, 1332 Way Road, Canton, MS - **District 5
(Independent)**
- (8) Mr. Leroy Lacey of 855 John Day Road, Canton, MS – **District 5
(Democrat)**

President's Initials: _____

Date Signed: _____

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SO CERTIFIED BY ME, this the 20th day of June, 2016.

/s/TREY BAXTER, President
Madison County Board of Supervisors

ATTEST:
/s/RONNY LOTT
Chancery Clerk

Mr. Bishop did offer and Ms. Jones did second a motion to (1) determine that each candidate's petition is sufficient, (2) direct that said names appear on the ballot of the November, 2016 general election; and (3) direct the Chancery Clerk to communicate all of the foregoing unto the Election Commission. The vote on the matter being as follows:

Supervisor Sheila Jones	Aye
Supervisor Trey Baxter	Aye
Supervisor Gerald Steen	Aye
Supervisor David E. Bishop	Aye
Supervisor Paul Griffin	Absent

the matter carried by the unanimous vote of those present and said candidates were and are hereby certified as candidates for the Election Commission.

SO ORDERED this the 20th day of June, 2016.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor Trey Baxter and seconded by Supervisor Sheila Jones and approved by the unanimous vote of those present, the June 20, 2016 term of the Madison County Board of Supervisors was adjourned.

Trey Baxter, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Ronny Lott, Chancery Clerk

President's Initials: _____
Date Signed: _____

President's Initials: _____
Date Signed: _____